

Import of the contract data



Import of the contract data

- Import of the initial contractual clauses

Contextual menu applying to the contracts selected

The screenshot displays the 'CA-TEST > CA-TEST-LEASE' interface. At the top, there's a navigation bar with a grid icon, the text 'CA-TEST > CA-TEST-LEASE', and several icons (info, notifications, user, help). Below this, a 'Find leases' section contains a 'Search' box with a placeholder 'Click to add a filter' and a 'Filter by dates' section. To the right, a 'Search filters' section shows 'No filter'. A 'Workflow period: 2020.12' is indicated. A contextual menu is open on the right, listing options: 'Create a new lease', 'Import leases', 'Custom fields import', 'Export entries', 'Analyses', and 'Discount rate'. The 'Import leases' option is highlighted. Below the menu, the 'Find leases > Imports' section is visible, showing 'Import clauses' as the selected option. A blue arrow points to a button labeled 'LEASE_Template_Import_CSV.xlsx' with the subtext 'Download an import template'. An 'Import' button is at the bottom right.

Find leases

Workflow period: 2020.12

Search

Click to add a filter

Filter by dates

Search filters

No filter

Find leases > Imports

Import clauses

Select or drag the CSV file you want to import

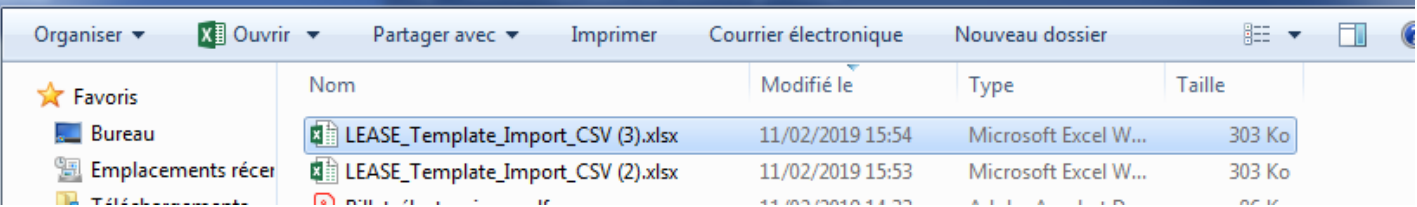
LEASE_Template_Import_CSV.xlsx
Download an import template

Import

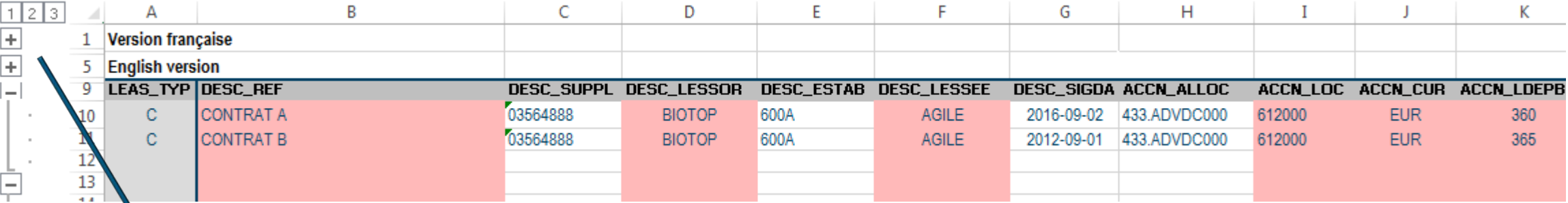
Press this button to retrieve the template of the import file

Import of the contract data

Open the file to have a view on it

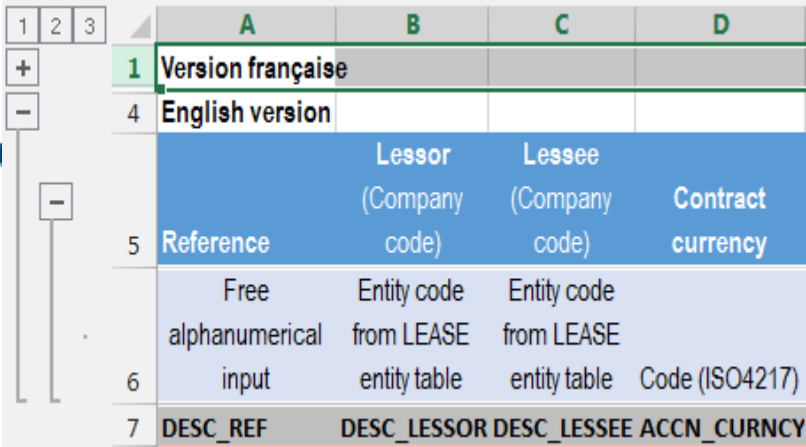


Organiser	Ouvrir	Partager avec	Imprimer	Courrier électronique	Nouveau dossier
Nom	Modifié le	Type	Taille		
LEASE_Template_Import_CSV (3).xlsx	11/02/2019 15:54	Microsoft Excel W...	303 Ko		
LEASE_Template_Import_CSV (2).xlsx	11/02/2019 15:53	Microsoft Excel W...	303 Ko		



1	2	3	A	B	C	D	E	F	G	H	I	J	K
+	1		Version française										
+	5		English version										
-	9		LEAS_TYP	DESC_REF	DESC_SUPPL	DESCLESSOR	DESC_ESTAB	DESC_LESSEE	DESC_SIGDA	ACCN_ALLOC	ACCN_LOC	ACCN_CUR	ACCN_LDEPB
.	10		C	CONTRAT A	03564888	BIOTOP	600A	AGILE	2016-09-02	433.ADVDC000	612000	EUR	360
.	11		C	CONTRAT B	03564888	BIOTOP	600A	AGILE	2012-09-01	433.ADVDC000	612000	EUR	365
.	12												
-	13												

Choose the header language



1	2	3	A	B	C	D
+	1		Version française			
-	4		English version			
.	5		Reference	Lessor (Company code)	Lessee (Company code)	Contract currency
.	6		Free alphanumeric input	Entity code from LEASE entity table	Entity code from LEASE entity table	Code (ISO4217)
-	7		DESC_REF	DESCLESSOR	DESC_LESSEE	ACCN_CURNCY

DESC_REF	Character string *	maximum of 150 characters Caution : lowercase letters will be converted in capital letters automatically
DESCLESSOR	Character string *	Code defined in the LEASE referential settings
DESC_LESSEE	Character string *	Code defined in the LEASE referential settings

instructions tabs



Import of the contract data

Import of payment schedule

Contextual menu applying to the contracts selected

The screenshot displays the 'CA-TEST > CA-TEST-LEASE' interface. At the top, there's a navigation bar with a grid icon, the text 'CA-TEST > CA-TEST-LEASE', and a series of colored triangles (blue, green, yellow). To the right of the navigation bar are four circular icons: an information icon, a bell icon, a user icon, and a question mark icon. Below the navigation bar, the text 'Find leases' is on the left, and 'Workflow period: 2020.12' is on the right. The main content area is divided into two columns. The left column has a 'Search' section with a text input field containing 'Click to add a filter' and a 'Filter by dates' section. The right column has a 'Search filters' section with the text 'No filter' and a button labeled 'Echéancier'. Below these sections, the text 'Find leases > Imports' is displayed. In the center, there are two radio button options: 'Import clauses' and 'Import a payment schedule', with the latter being selected. Below these options is a box containing a text input field with the placeholder 'Select or drag the CSV file you want to import' and a button labeled 'LEASE_Payment_Schedule_Import_CSV.xlsx Download an import template'. At the bottom right of this box is a button labeled 'Import'. A blue arrow points from the text 'Press this button to retrieve the template of the import file' to the 'LEASE_Payment_Schedule_Import_CSV.xlsx' button. On the right side of the interface, a contextual menu is open, showing options: 'Create a new lease', 'Import leases', 'Custom fields import', 'Export entries', 'Analyses', and 'Discount rate'. A dashed blue box highlights the 'Import leases' and 'Custom fields import' options.

CA-TEST > CA-TEST-LEASE

Find leases

Workflow period: 2020.12

Search

Click to add a filter

Filter by dates

Search filters

No filter

Echéancier

Find leases > Imports

☐ Import clauses

☒ Import a payment schedule

Select or drag the CSV file you want to import

LEASE_Payment_Schedule_Import_CSV.xlsx
Download an import template

Import

Press this button to retrieve the template of the import file

Contextual menu applying to the contracts selected

- Create a new lease
- Import leases
- Custom fields import
- Export entries
- Analyses
- Discount rate

- Import of payment schedule

×

	B	C	D	E
38	English version			
39	Fields			
	Reference	DESC_REF	Character string *	maximum of 150 characters Caution : lowercase letters will be converted in capital letters automatically
40	Lessor (Company code)	DESCLESSOR	Character string *	Code defined in the LEASE referential settings
41	Lessee (Company code)	DESCLESSEE	Character string *	Code defined in the LEASE referential settings
42	Contract currency	ACCN_CURRENCY	String of 3 capital letters	Code defined in the LEASE referential settings
43	Signature date	DESC_SIGDAT	Date **	Date prior to the "starting date" of the first payment period
44	Starting period date	PSC_START	Date **	Date starting after the end date period of the prior payment period
45	Ending period date	PSC_END	Date **	Date after the startind date of the current payment period
46	Date of payment	PSC_PAYMENT_DATE	Date **	Date included in the time frame of the current payment period
47	Rent	PSC_PAYMENT	Real number	Positive or null
48	Debt at ending period	PSC_ENDING_DEBT	Real number	Positive or null
49	Debt repayment	PSC_SETTLEMENT	Real number	Positive or null
50	Interests	PSC_INTEREST	Real number	Positive or null

Import of the contract data

- Analysis of the import file formats

➤ Import file of the initials contractuals conditions



➤ Import file of the payment schedules

